

# Van Meter Community School District

## Student Laptop Program Acknowledgement Form

### 2009-2010 school year

**Review and initial each statement below.**

The following items reiterate some of the most important points covered in the <i>Laptop Computer Use Agreement</i> and the <i>Standards for Proper Care</i> addendum which you can read in the student guidebook	Student Initial	Parent Initial
I understand that I am responsible for backing up my own files and that important files should always be stored in at least two locations (such as on the laptop, external hard-drive, CD, flash drive or fileserver).	___	___
I will not leave my laptop unattended unless it is locked in a secure place. My family is fully responsible for the cost of replacement should my laptop become lost or stolen due to "gross negligence" as determined by administration.	___	___
I understand that my family is financially responsible for <b>up to</b> full cost if damage occurs to the laptop. <i>Please refer to the Computer Use Agreement form for details.</i>	___	___
I will not install or use file-sharing programs to download music, video or other media.	___	___
I will not duplicate nor distribute copyrighted materials other than a back-up copy of those items I legally own.	___	___
I will keep the laptop lid fully closed whenever it is moved from one point to another.	___	___
I will read and follow general maintenance alerts from school technology personnel.	___	___
I will report any problems with my laptop to a member of the tech support staff in a timely manner.	___	___
I have read the <b><i>Equipment Lending Agreement</i></b> which gives students permission to check out other equipment, such as digital still and video cameras, and agree to those conditions (put an "X" if you decline and therefore will not use this equipment)	___	___

**I have read the Laptop Computer Use Agreement and the Standards for Proper Care addendum and agree with their stated conditions. I also understand that a \$35 technology/software assessment need be submitted and processed prior to the issuing of the student laptop. (Iowa Code § 301.1) Questions and or accommodations regarding this assessment need be directed to Secondary Principal Mr. Durlinger, Director of Technology Mr. Linde or Van Meter Superintendent of Schools Mr. Carver**

Student Name (printed clearly) \_\_\_\_\_

Student Signature + Date \_\_\_\_\_

Parent Name (printed clearly) \_\_\_\_\_

Parent/Guardian Signature + Date \_\_\_\_\_

***If for some reason you choose not to receive a laptop at this time, sign below. My signature below indicates that I have read and understand all of the Technology Policies of VMCS D, but I choose NOT to receive a laptop at this time.***

Student Signature +Date \_\_\_\_\_

Parent/Guardian Signature +Date \_\_\_\_\_

This completed and signed form is a mandatory requirement for the assigning and issuing of a VMCS D laptop computer. It must be filed prior to the issuing and assigning of a computer. Students will not receive their laptops until Mr. Mike Linde, Director of Technology or his designee has received a signed form.